



**Meltham CE Primary School**  
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Acting Headteacher Mrs E Walsh

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July 2023

Dear Parent/Carer

Year 2 to Year 3 Lunchtime Information

Throughout Foundation Stage and Key Stage 1, your child has been entitled to school meals free of charge irrespective of their parents' incomes as part of a government scheme called Universal Infant Free School Meals (UIFSM).

In September 2023, your child is due to move from Year 2 to Year 3 which means that if they choose to continue with school meals, they will no longer be entitled to UIFSM and meals will need to be paid for at a cost of £2.55 per day.

Payment must be made in advance via ParentPay and can be paid weekly, half-termly or termly. Children have the following lunchtime options;

- full time dinners or packed lunches
- a school dinner on a Tuesday or a Thursday only
- a school dinner on a Tuesday and a Thursday

Your child can swap their lunchtime option only at the start of a new half term. Please contact the school office during the last two weeks of the half term prior to the date of change.

Alternatively, children may qualify for Free School Meals (FSM) based on financial grounds and this also entitles your child to free school milk. The school benefits by receiving additional government funding for every child eligible for FSM. You will be eligible for Free School Meals (FSM) if you receive any of the following:-

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income support
- Income Based Job Seekers Allowance
- Income Related Employment and Support Allowance
- Child Tax Credit, but are not entitled to a Working Tax Credit and your annual income (as assessed by Her Majesty's Revenue and Customs) is less than £16,190
- Support under Part VI of the Immigration and Asylum Act 1999
- Guaranteed element of State Pension Credit

Apply, confidentially, for FSM by phone on 01484 221000 and ask for 'free school meals' or via the Kirklees Council website at <https://www.kirklees.gov.uk/beta/schools/free-school-meals.aspx>. To complete this form you will need both you and your partner's National Insurance Number or NASS (National Asylum Support Service) number. Applications should be made as soon as possible and no later than 1 September 2022.

After you've applied:

Kirklees usually contact the relevant schools within 48 hours to tell them the date the entitlement to free school meals will start from. They will also send you a letter telling you the start date of your free school meal entitlement. This is usually received within 5 working days. Your application is anonymous. No one will know you have applied and it will not affect any other benefits you are claiming. Kirklees will contact you for further information if they need to know anything additional.

If you need any help applying, ask for Mrs Oldham at the school office.

Please help us to gain this additional school funding, the additional money can be spent as the school chooses and makes a huge difference to the support, equipment and facilities that the school can provide for all our children. Meltham CE Primary School will only get this money if you apply and have your application approved.

In order to allow our kitchen to plan for the number of meals to be taken from September please could you return the slip at the bottom of this letter before the end of the Summer term 2002.

Yours faithfully



Gillian Turner  
Deputy Headteacher

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Child's name \_\_\_\_\_

My child will have a school meal from September 2023 and I confirm that I will pay for meals, in advance via parentpay, meals cost £2.55 per day:

Every day at a cost of £12.75 per week ☐

On a Tuesday **or** Thursday only, £2.55 per week ☐

On both Tuesday and Thursday at a cost of £5.10 per week ☐

My child will bring a packed lunch from home from September 2023 ☐

My child is entitled to Free School meals  
and I will make an application to Kirklees Council ☐

## School Meals Costs 2023/2024

Pupil meals are £2.55 per day Adult meals are £3.06 per day	Monday to Friday (whole half term)	Monday to Friday (weekly)	Tuesday <b>OR</b> Thursday	Tuesday <b>AND</b> Thursday
Autumn 2023 1st Half Term 6th Sept 2022 to 27th Oct 2022	38 days = £96.90	5 days = £12.75	Tues 7 days = £17.85 Thurs 8 days = £20.04	15 days = £38.25
Autumn 2023 2nd Half Term 6th Nov 2023 to 21st Dec 2023	33 days = £84.15	5 days = £12.75	7 days = £17.85	14 days = £35.70
Spring 2024 1st Half Term 8th Jan 2024 to 9th Feb 2024	25 days = £63.75	5 days = £12.75	5 days = £12.75	10 days = £25.50
Spring 2024 2nd Half Term 19th Feb 2024 to 22nd March 2024	25 days = £63.75	5 days = £12.75	5 days = £12.75	10 days = £25.50
Summer 2024 1st Half Term 8th April 2024 to 24th May 2024	34 days = £86.70	5 days = £12.75	7 days = £17.85	14 days = £35.70
Summer 2024 2nd Half Term 3rd June 2024 to 19th July 2024	35 days = £89.25	5 days = £12.75	7 days = £17.85	14 days = £35.70